

Application Regarding Personal Information (e.g. Request to Disclose)

Based on Article 29 of the Personal Information Protection Law of Japan, I, hereby, make the following application regarding personal information.

Date:	
Address:	
Name:	(Signature/personal seal):
Phone number:	
Fax number:	
E-Mail address:	
Your relation to Hitachi Information & Telecommunication Engineering, Ltd.:	<input type="checkbox"/> Individual customer <input type="checkbox"/> Board member or employee of our client company Name of your company/organization: Associated division of Hitachi Information & Telecommunication Engineering, Ltd.: <input type="checkbox"/> Employee of Hitachi Information & Telecommunication Engineering, Ltd.'s partner company <input type="checkbox"/> Employee of Hitachi Information & Telecommunication Engineering, Ltd. (Employee number:) <input type="checkbox"/> Employee of Hitachi Information & Telecommunication Engineering, Ltd. group company (Employee number:) <input type="checkbox"/> Retired employee of Hitachi Information & Telecommunication Engineering, Ltd. (Name of former division:) <input type="checkbox"/> Others (specify):
Application type:	<input type="checkbox"/> Acquire a copy of Purpose of Use. <input type="checkbox"/> Disclose personal information. <input type="checkbox"/> Correct, add, or partly delete personal information. <input type="checkbox"/> Remove or stop use of personal information. <input type="checkbox"/> Stop provision of personal information to a third party.
Detailed description:	
Basis of application:	(Please explain why you think Hitachi Information & Telecommunication Engineering, Ltd. has your personal information.)

Remarks:

1. Please enclose a copy of your personal identification (for example, health insurance card or driver's license). If you are sending a copy of your driver's license, please completely cross out the Domicile of Origin (honseki) with an oil pen or a black marker.
2. If you authorize another person to apply on your behalf, please enclose (1) a copy of the authorized person's identification as well as yours, (2) a letter of authorization.
3. If you are applying to disclose your personal information or applying for a copy of Purpose of Use, please pay the service charge in advance.
To pay the charge, please purchase a fixed-amount money order (teigaku kogawase) at a post office and send it with other documents.

4. We will send our reply to the address stated on your identification by registered mail (applicant receivable only).
5. We will use the personal information entered via this application to the extent necessary for Disclosure, etc.